

**SACRED HEART ADVANCED RESEARCH ENDEAVOUR (SHARE)**

**Sacred Heart College (Autonomous), Thevara, Kochi-682013**

**Email: iqac@shcollege.ac.in**

**PROFORMA FOR THE SUBMISSION OF MAJOR/MINOR PROJECTS UNDER  
FACULTY RESEARCH SCHEME (2024-2025)**

(To be submitted in the prescribed format (2 copies))

**PART I. GENERAL INFORMATION**

1. Name of the Principal Investigator (PI):
2. Designation and Address of the PI:
3. Date of entry in service and experience (years) at SH College:
4. Project Title:
5. The nature of the project (major/minor):
6. Specific Area:
7. Duration:
8. Total Cost of the Project (Rupees):
9. Is the Project Single Institutional or Multiple Institutional?:
10. a. Name of the Co-PI:  
b. Affiliation and Address:

**PART II. TECHNICAL DETAILS OF THE PROJECT**

- 11.1. Title of the project:
- 11.2 Executive summary of the project (max 500 words)
- 11.3. Specific Objectives (Well defined, 3-4 objectives)
- 11.4. Current Status of research and development in the work (both international and national)  
(max one page)
- 11.5. Novelty of the work (max 500 words)
- 11.6. The expected Outcome of the proposed study (max 500 words)
- 11.7 Work Plan (Detailed methodology/experimental design to accomplish the stated aim)
- 11.8 The socio-economic relevance of the proposed project (max 500 words)
- 11.9 Connectivity of the participating institutions and investigator if any:
- 11.10 Time Schedule of Activities (in Gantt chart)

**PART III. BUDGET PARTICULARS (Please give justification for each head Separately. Submit the quotation of the instrument along with the application)**

Item	1 <sup>st</sup> year	2 <sup>nd</sup> year	Total (in Rs.)
A. Recurring head			
Project Fellow/ Project Assistant/Technical Assistant			
Chemicals and glasswares			
Sample analysis/consultancy services/Hiring services			
Travel Grant			
Purchasing Books/Journal articles			
Contingency			
Others			
Total Recurring Grant			
B. Non recurring Head			

Instrument			
Grand Total (A+B)			

**PART IV. PROFORMA FOR BIOGRAPHICAL SKETCH OF INVESTIGATORS**

a) Education details of PI and Co-PI (Post Graduation onwards & Professional career)

Examination	Name of the Board/University	Year of Passing	Division	Subject

b) Position and Employment details of PI and Co-PI (Starting with the most Recent Employment)

Degree/Position	Title/Employer	Date of award/joining	University

c) List of best five scopus/web of science paper publications and patents of PI and Co-PI.

d) List of completed or ongoing major/minor projects by the PI and Co-PI.

**PART V.** Suggest 3 potential reviewers in the proposed area of research (Give their official address with mobile number and Email ID)

**PART VI DECLARATION /CERTIFICATION**

a) This is to certify that, the PI/CoPI in the Project entitled will assume full responsibility for implementing the project

b) The research work proposed in the scheme/project does not in any way duplicate the work

already done or being carried out elsewhere on the subject.

- c) The same project proposal has not been submitted to any other agency for financial support.
- d) The Investigator will be governed by the rules and regulations of the College and will be under administrative control of the College for the duration of the project.
- e) The principal investigator has no major project/fellowship at the time of application of this project.
- f) The PI has no pending statement of expenditure or utilization certificate with respect to any project/proposal of Sacred Heart College, Thevara.
- g) The PI has not availed SHARE major/minor project for the last 3 years.
- h) The grant-in-aid by the SHARE will be used to meet the expenditure on the project and for the period for which the project has been sanctioned as indicated in the sanction letter/ order.
- i) No administrative or other liability will be attached to the Sacred Heart College at the end of the project.
- j) The College will take into its books all assets received under this sanction and its disposal would be at the discretion of SHARE.
- k) It is agreed that any research outcome or intellectual property right(s) on the invention(s) arising out of the project shall be taken in accordance with the instructions issued by IPR cell of IQAC and with the approval of SHARE.
- l) The Institute/University agrees that the equipment, other basic facilities and such other administrative facilities as per terms and conditions of the grant will be extended to investigator(s) during the project period.
- m) The major project will carry an award of Rs 250000/- for science, 125000 for Arts, Humanities and commerce and the minor project will carry an award of Rs 100000/-
- n) The maximum period for the major project is 24 months and the minor project is 12 months.
- o) The outcome of the major project should invariably include a Scopus/web of science indexed publication among other things.
- p) The outcome of the minor project should invariably include a Scopus/web of science/UGC-care list indexed publication among other things
- q) In case of the failure to complete the project within the stipulated period or failed to publish the research outcome in a scopus/web of science indexed/UGC care list journal (within 3

months after the completion period) the investigator (s) is/are bound to pay back the entire amount of the project to the institution with 12% interest.

Name & Signature of Principal Investigator:

Date:

Name & Signature of Co-Investigator:

Date:

Name & Signature of Principal with seal Date